



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Wednesday July 19, 2017

Minutes

- **CALL TO ORDER**

- President Morris called the meeting to order at 6:33 P.M.
- President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Morris, Ms. Eagle, Mr. Shepherd, and Ms. Sanchez.
- Ms. Sanchez was officially seated as a Board Member.
- The Pledge of Allegiance was led by Ms. Morris.

- **PUBLIC COMMENTS**

- Alexandra Shepherd expressed disagreement about the new policy of not allowing outside agency behavioral aides.

- **REPORTS**

- **Executive Director Report** – Dale Jones reported meeting with Amy Ruffalo at SJUSD and the bathroom at Falcon Campus will probably not take place until next summer as the plans still need to be approved through the Division of State Architects. Dale and Debby Perry are trying to set up a meeting with Moreland School District regarding after school field access and playground access at Anderson for the Phoenix Campus. Dale hosted a teacher conference earlier this month at the Falcon Campus with a turnout of about 150 teachers.
- **Assistant Superintendent/Phoenix Campus Director Report** – Debby reported that the fire alarms went off last week as some trespassers were making a fire pit. There have been several security issues overnight with vandalism. They are mostly middle school and high school kids. Debby went on the Geology club Hawaii field trip and it was a success. There are mold issues on two of the portables. Debby reported that she finished her UCLA Charter School Management Certificate program on July 3!

- **ACTION / DISCUSSION ITEMS**

- **Facilities** – Our MOU with Moreland School District concerning the Phoenix Campus has always given us access to the field and playground. With the addition of the new field, Moreland School District continues to be vague on MOU for access. Their facilities person is no longer there and Dale met with the new person and new Superintendent. Discovery supported the bond measure that financed the field so we will bring that up with further negotiations.

- **Board Officer Election** – The slate of Ms. Morris President, Ms. McCreary Vice President, Mr. Mettler Treasurer, and Mr. Shepherd Secretary was discussed and proposed. Ms. McCreary moved to elect this slate of Officers for school year 2017-2018. Ms. Sanchez seconded the motion. The Board voted on motion 170719.1 and approved the motion 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Ms. Sanchez – Aye.
- **Diversity Task Force** – Phoenix Campus PSC has provided buddy parents for each new family. Falcon Campus PSC has made phone calls to new Spanish speaking families. The Board expressed desire for a standard procedure across both campuses. Adding a free and reduced lunch lottery preference for Phoenix Campus was discussed.
- **Falcon Campus Charter Renewal** – Dale reported this is already in process. First draft should be ready before August meeting. Final to be reviewed and voted on at September meeting.
- **Leadership Development** – Ms. Eagle brought up the need for leadership development. One area would be the parent community to gain experience to consider moving into leadership positions such as PSC and School Board. Another area would be future directors. We should be training substitute school Directors to cover for Miki or Debby which may help with future succession planning.
- **Board Goals** – This year's goals should be an agenda item each month. The goals are:
 - Act on Diversity Task Force Recommendations
 - Succession Planning
 - Nurture Continuity Between Both Campuses
 - Address Long-Term Budget Plan For Phoenix Campus

• **CONSENT CALENDAR**

- On a motion made by Mr. Mettler and seconded by Mr. Shepherd, the Board voted on Motion #170719.2 to approve the Consent Calendar. Approved 5-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Eagle – Aye, Ms. Sanchez – Abstained

• **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Calendar -- Next Regular Board Meeting will be August 23, 2017.
- Board Operations – Mr. Shepherd prepared the Board Meeting Calendar and The Board decided to change the February 14, 2018 meeting to February 13, 2018.
- Board Manual – Mr. Mettler to help Ms. McCreary with the wording of the revision of Election procedure.
- Presentation Guidelines – No more PowerPoint! The Board would like more of a discussion than presentation.
- Staff Reports Calendar – September – PE. October – Spanish. November – Science. December – Leadership. January – Language Arts. February – Falcon Middle School. March – Social Emotional. April – New to Discovery Teachers.
- Correspondence – The Board received correspondence from three IEP families at Falcon Campus regarding the policy of not allowing outside agency behavioral aides. Ms. Morris responded to the concerns via email. Ms. Sanchez reported that a family had issue with the cost of after care at Falcon Campus. Discovery does offer needs based scholarships and is actually less costly than the YMCA which used to run after care.

- Future Agenda Items: Succession Planning in August. Board Goals in August.

- **MINDFULNESS MOMENT**

- Ms. Morris led us in a mindfulness moment.

- **ADJOURN**

The Board adjourned without objection at 9:25 P.M.